



Knowledge Management Fund

Application Form

The Knowledge Management Fund is the Knowledge Platform's instrument to financially support activities arising from its network. The small-scale grants awarded by the Fund offer a low barrier to entry for innovative, agile and experimental proposals. The aim of proposals is to diversify thinking and evidence in the Security & Rule of Law (SRoL) field, particularly in Fragile and Conflict-Affected Settings (FCAS).

The KMF is a €200,000 annual fund that awards grants of up to €20,000 for events, research ideas and other initiatives that contribute to improving the quality of knowledge generated by the SRoL field, *and* its subsequent uptake.

Frequently Asked Questions

[Check the FAQ for any questions.](#) If you have any other questions, please contact the Platform via KMF@kpsrl.org.

FIRST TIME APPLICANT? (YES/NO)

PROJECT TITLE*

LEAD APPLICANT NAME AND JOB TITLE*

LEAD ORGANIZATION NAME

LEAD APPLICANT (ORGANIZATION) ADDRESS, COUNTRY*

CONTACT PHONE*

CONTACT EMAIL*

CO-APPLICANT NAME AND JOB-TITLE

CO-APPLICANT ORGANIZATION NAME

CO-APPLICANT (ORGANIZATION) ADDRESS, COUNTRY

To which strand are you applying?* (select one)

EVENTS/RESEARCH/INNOVATION

PROJECT SUMMARY*

In under 200 words, please outline what you propose to do, why and how. This text will be used for public communication about funded projects.

PROJECT DESCRIPTION*

In under 1000 words, please describe your project. Make reference to how it meets the assessment criteria.

PROPOSED ACTIVITIES, DELIVERABLES AND TIMELINE*

List in under 400 words the proposed activities of your project. Include a timeline or plan for their completion – including deliverables. It is important to be realistic given the limited amount of time, and to be as specific as possible. If you have included staff time in your budget, please indicate clearly who will be doing what for and for how long (to ensure the costs are direct and justified).

CONTINGENCY PLANNING*

Given the unpredictable environments in which our global community works (e.g political instability, COVID-19, environmental or climate disasters), in under 300 words, please describe any alternative planning you have brainstormed to ensure the successful execution of your project, even if confronted with unforeseen challenges.

DO YOU FORESEE PUBLICLY SHOWCASING YOUR PROJECT? (Y/N)

If you plan to publicly showcase your project, please make sure associated costs for presentation are reflected in your proposed budget.

PROPOSED UPTAKE STRATEGY

List in under 500 words the proposed dissemination of deliverables and uptake strategy of your project. Please indicate who the intended end-users are, how you plan to stimulate them to use the results, and how the project fits into a further trajectory. Please reference the [Knowledge Uptake & Guidance](#) document on our website. If you have included staff time in your budget, please indicate clearly who will be doing what and for how long (to ensure the costs are direct and justified).

BUDGET PROPOSAL*

Attach the budget proposal for your project here or attach separately. Please use the [budget proposal template](#) listed in the "Documents" section of the KMF landing page.

ADDITIONAL SUPPORTING DOCUMENT (I.E. TABLE, IMAGE)

Please note that this space is provided for brief supplementary tables or documents that may have been referenced in other parts of your application. One file only. 2 MB limit. Allowed types: pdf, doc, docx, xls, xlsx, ods, gif, jpg, png, svg,

NOTES

ELIGIBILITY CHECKER

Please tick all boxes that apply. If any boxes are left unticked, your application does not meet all the eligibility criteria.

Please ensure you meet all the requirements and tick all the boxes before submission. Please note that ineligible applications will not be reviewed. If you are unsure, please review the KMF documentation or contact us at KMF@kpsrl.org.

- The project proposal sets activities and deliverables against dates
- The project will begin within 6 weeks of the decision date and not last longer than 9 months
- The project budget proposal meets the budget guidelines
- The project generates new research, links existing knowledge/actors, or breaks down the barriers for learning and change