

## Frequently Asked Questions

### 1. Who can apply?

The grant is open to any consortium or individual with the ambition to improve policies, programs or knowledge in the field of security and rule of law in fragile and conflict affected countries. Think-tanks, (I)NGOs, academics, universities, private sector organizations, government institutions, journalists, independent researchers, data specialists, learning experts, and PhD candidates are all welcome to submit proposals.

Partnerships between individuals and organizations are highly encouraged, particularly partnerships that link people from different global regions.

### 2. When is the application deadline?

In 2018, the KMF application process will open on 1 March 2018. Applications are accepted on a **rolling basis** from **1 March until 16 November 2018**. There are four decision dates throughout the year, with corresponding submission deadlines. Applications submitted before a submission deadline will be given a decision no later than the next decision date. Any applications submitted **after the submission deadline** will be assessed and given a decision on the decision date - i.e. an application submitted on **15 April** will be given a decision on **2 July**. The dates are listed below:

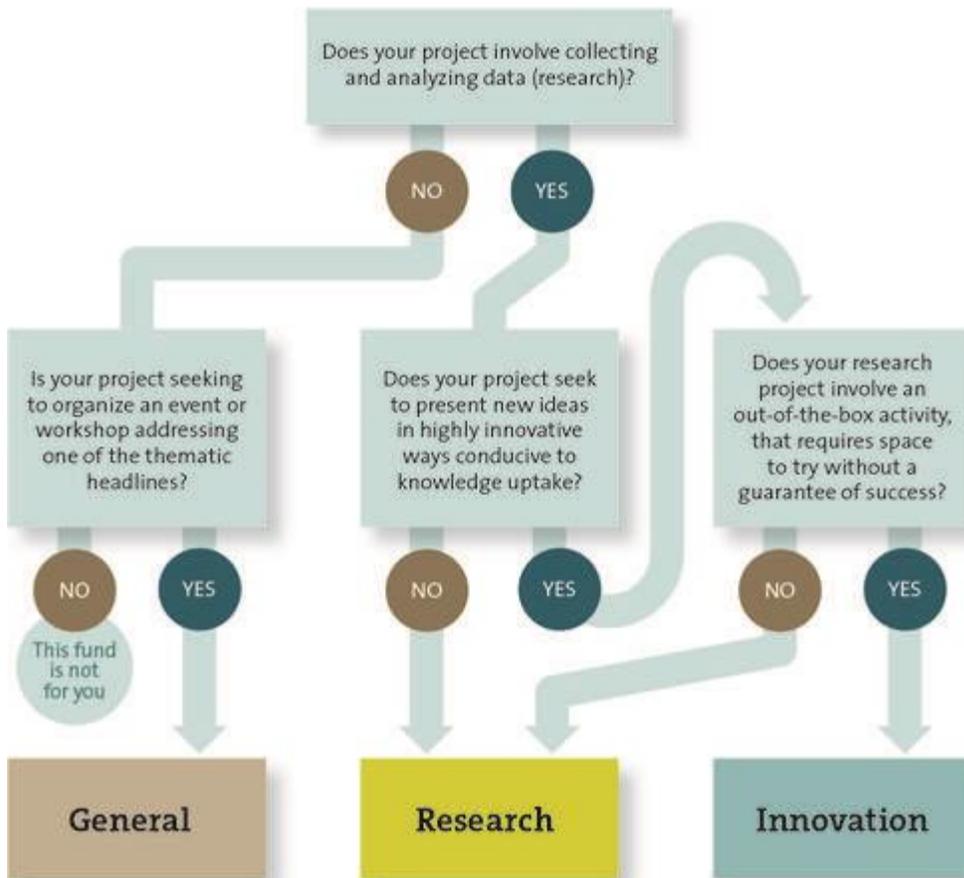
1. Submission Deadline: **13 April** / Decision Date: **1 May**
2. Submission Deadline: **15 June** / Decision Date: **2 July**
3. Submission Deadline: **14 September** / Decision Date: **1 October**
4. Submission Deadline: **16 November** / Decision Date: **3 December**



### 3. Which of the three strands should I apply for?

We understand that there is some overlap between the three strands. However, each strand has a specific purpose. As a rule of thumb, if your application involves events, workshops etc. then the General strand is likely to be the most relevant. If your application is at all Research based then you may not apply to the *General* strand.

For research projects, that is, pilot studies, proof of concept studies, methodology testing, literature reviews and other activities focused on collecting and analyzing data, we encourage you to apply for the *Research* strand. If your idea is committed to experimentation or fresh ways to present findings and stimulate learning, then the *Innovation* strand is best for you. See the following flow chart for clarification.





Knowledge  
Management  
Fund

Knowledge  
Platform  
Security &  
Rule of Law



#### 4. How much can I apply for?

The fund will award grants of up to a maximum of €15,000. There is no minimum amount, however, the Secretariat will assess each grant's level of impact against the administrative burden involved in allocating and managing it.

All applicants must commit to providing “applicant contributions” to at least 20% of the total award sought, and use the [budget template](#) to propose how they will do this.

#### 5. How long does each grant last?

Projects must commence within six weeks of funds being awarded. The running time of projects may not exceed six months.

#### 6. Can I apply for security and rule of law related projects outside of the thematic areas?

No. In 2017-18, the KMF will only award grants to projects that fall within one of the thematic headline areas:

1. Addressing Inequality as Prevention
2. Moving the Needle on Goal 16.3 of the SDGs
3. Change and Learning Processes

These themes have been decided following extensive consultation with Platform members, the Dutch government, and NWO/WOTRO and reflect people's most pressing and emerging priority areas. They are purposefully broad and try to leave as much scope as possible for applicants to engage the Platform on their specialist thematic and geographic areas.



Knowledge  
Management  
Fund

Knowledge  
Platform  
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Rule of Law



## 7. Can I apply for more than one grant?

Yes, it is possible to submit multiple proposals. However, in order to maintain the strategic vision of the Platform, we encourage applicants to explain how the different proposals are strategically linked and/or sequenced.

## 8. What will the KMF not fund?

The KMF will not fund salaries, Personnel or Fee Days beyond 40% of the total submitted budget. Furthermore, the KMF will not fund any personnel fees for projects submitted under the General strand of funding. The KMF will not cover overheads or any expenses not agreed in advance in the budget within the signed contract.

### ***Budget Guidelines:***

1. The KMF will not fund Personnel/ Fee Days beyond 40% of the total submitted budget. No Personnel/ Fee Days will be covered for projects under the General strand. It will cover neither overheads nor any expenses not agreed in advance in the budget and signed contract.
2. Successful applicants will be paid 40% of the award in advance, 60% upon completing the final activity and the Secretariat receiving end of project activity and financial reports.
3. The applicant is responsible for maintaining its own accounting records and receipts. The Secretariat reserves the right to audit projects at random.
4. Applications must commit to in-kind contributions in their proposal. The value of these contributions must be at least 20% of the total award.
5. A letter of confirmation, guaranteeing that the proposed applicant contributions have been made and accounting for the value of these contributions, must be signed by the project lead and submitted with the final report.

## 9. What is an “applicant contribution”?

"Applicant Contribution" entails any in-kind or co-funding contribution by the applicant to any of the existing budget items, supplementary to the budget requested from the KMF. "Applicant Contribution" should not imply or include double funding of the same budget item. However, budget items can be split between separate funding sources.

## 10. Do I have to present at the Annual Conference?

There must be some public presentation of the results of the project in order to ensure that the entire community can benefit. One of the preferred ways of doing this is to host a session at the Annual Conference. If you are unable to present at the Conference in September 2018 then please do state this in your application, and suggest an alternative for presenting results to the Platform community.